

REGULATIONS OF THE DISCIPLINARY COMMITTEE
OF THE INSTITUTE OF ACTUARIES OF JAPAN

Enacted on March 13, 1997

PURPOSE

ARTICLE 1 The purpose of these Regulations of the Disciplinary Committee (hereinafter referred to as the "Committee's Regulations") is to set forth the organization of the Disciplinary Committee (hereinafter referred to as the "Committee"), its duties, and any other necessary matters with respect to the Committee, as provided under the article 4 of the Disciplinary Procedures Regulations.

ORGANIZATION

ARTICLE 2 The Committee shall consist of five members, each of whom shall be a member of the Institute of Actuaries of Japan (hereinafter referred to as the "Institute").

- 2 One of the Committee members shall act as the chairman of the Committee.
- 3 The chairman shall preside over and represent the Committee.

TERM OF OFFICE

ARTICLE 3 A Committee member's term of office shall be two years and is renewable up to three times consecutively.

- 2 If there is a pending case at the expiration of the Committee member's term of office, his/her term shall be extended until a deliberation of the case is completed.
- 3 The term of office of a Committee member who is appointed to fill a vacancy shall expire at the time that the term of his/her predecessor would have expired.

MEETING

ARTICLE 4 The chairman shall call a Committee meeting promptly on receipt of a complaint against a member of the Institute or when the case was remanded by the Appeals Board to a Committee for its reexamination.

- 2 A majority of Committee members shall constitute a quorum at a meeting.
- 3 A valid decision at a Committee meeting requires a majority of all Committee members. In case of a tie, the chairman shall make the decision.

DUTIES

ARTICLE 5 The duties of the Committee shall be as follows;

- (1) acceptance of a complaint against a member of the Institute.
- (2) deliberation and decision with respect to a complaint filed with the Committee.
- (3) reexamination of a case at the direction of the Appeals Board and confirmation or

amendment of the original Decision of the case.

- (4) any matter stipulated as the duty of the Committee in other regulations.
- (5) any other matters resolved as the duty of the Committee by a meeting of the Board of Directors of the Institute.

INVESTIGATION OF FACT AND DELIBERATION OF COMPLAINT

ARTICLE 6 The Committee shall deliberate a case fairly after it investigates facts related to a complaint carefully.

- 2 If necessary, the Committee may organize an Investigation Task Force consisting of members of the Institute and others, and require them to investigate facts related to a complaint.

DECISION

ARTICLE 7 The Committee shall decide one of the following with respect to a complaint

- (1) dismissal of the complaint, or
- (2) a disciplinary action under the provisions of article 11.2 of the Constitution of the Institute.

DELIBERATION ON REEXAMINATION

ARTICLE 8 When reexamination of a Decision is directed by the Appeals Board, the Committee shall ask an Investigation Task Force to further investigate if necessary, reexamine the prior Decision, and confirm or amend the original Decision.

RIGHT TO INVESTIGATE

ARTICLE 9 The Committee and the Investigation Task Force, if it finds it necessary to conduct an investigation, may inquire as to the circumstances, request a reply, or require the submission of relevant materials related to the case from concerned persons (hereinafter referred to as the "Persons Concerned" including the Respondent).

OPPORTUNITY TO EXPLAIN

ARTICLE 10 The Committee and the Investigation Task Force shall give the Persons Concerned sufficient opportunity for an explanation and to submit a defense with respect to the case under investigation.

- 2 In the preceding provision, the Persons Concerned can be investigated with the guardian which is registered to the Committee in advance.

NOTIFICATION

ARTICLE 11 The chairman shall make notification of its Decision immediately in writing in a prescribed form to the Board of Directors of the Institute, the Respondent and the Complainant.

INTEREST

ARTICLE 12 Any Committee member who has an interest in the case against which the complaint is made, may not participate in the deliberations of the Committee.

DUTY OF CONFIDENTIALITY

ARTICLE 13 Any member of the Committee and the Investigation Task Force, who, as a result of his/her involvement in any way with the activities of the Committee or the Investigation Task Force, obtains confidential information shall not disclose or use such information without cause. The same applies even after a member retires the Committee or the Investigation Task Force.

DISQUALIFICATION TO ATTEND

ARTICLE 14 By resolution, the Committee may disqualify any Committee member who violates the preceding article, from attending Committee meetings. In this case, the chairman shall promptly report such action and the reason for such action to the President of the Institute.

CONCEALMENT OF THE PROCEEDINGS

ARTICLE 15 The proceedings of the Committee shall not be open to the public.

- 2 No observer shall be admitted to Committee meetings.